**Maryland Association of Softball Officials**

**Incident Report Form**

**When reporting more than one incident, submit additional reports as needed. Please mail or email your report to the Executive Director, the Chair, and the Chair Elect. Place an X in one:**

**\_\_\_\_\_ Praise \_\_\_\_\_ Facility \_\_\_\_\_ Sportsmanship \_\_\_\_\_ Concern \_\_\_\_\_Equipment \_\_\_\_\_ Injury**

**All interscholastic sport officials working a contest for MASO are to file a written report within 24 hours of any of the following occurrences:**

1. **Ejected contestants, ejected coaches, and incidents of crowd disturbance, disqualifications, or undesirable behavior.**
2. **The contest had to be suspended or terminated by the officials for any reason.**
3. **Unsportsmanlike conduct by players, coaches, or spectators, which is allowed to go unchecked by the administration of the school[s] involved; and**
4. **Facilities, equipment, or uniforms that fail to meet the minimum standards of the rules.**

**PLEASE PRINT … FILL IN ALL LINES**

### **1. General Information**

* **Umpire Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
* **Date of Incident: \_\_\_\_\_\_\_\_\_\_\_\_\_\_**
* **Time of Incident: \_\_\_\_\_\_\_\_\_\_\_\_\_\_**
* **Game Location (School/Field): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
* **Teams Involved:**
	+ **Home: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
	+ **Away: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
* **Level of Play (Varsity, JV, Middle School, Allied): \_\_\_\_\_\_\_\_\_\_\_\_\_\_**
* **Weather Conditions (if relevant): \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

### **2. Incident Details**

* **Type of Incident: (Check all that apply)**
	+ **☐ Ejection**
	+ **☐ Injury**
	+ **☐ Unsportsmanlike Conduct**
	+ **☐ Rule Dispute**
	+ **☐ Spectator Misconduct**
	+ **☐ Other (please specify): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
* **Individuals Involved (Names, Roles, Jersey Numbers if applicable):**
* **Detailed Description of Incident (Factual step-by-step account of what happened):
 *(Be as specific as possible, including what led to the incident and any relevant game situation details. Use an additional page if necessary.)***
* **Actions Taken by the Umpire (Warnings, Ejections, Game Stoppage, etc.):**
* **Rules Applied (If applicable, cite rule or section):**
* **Response from Involved Parties (Players, Coaches, Fans, etc.):**

### **3. Follow-Up & Additional Information**

* **Was Another Umpire Involved?**
	+ **☐ Yes (Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_)**
	+ **☐ No**
* **Were Law Enforcement, Site Administrator, or Security Called?**
	+ **☐ Yes**
	+ **☐ No**
* **Was Medical Attention Needed?**
	+ **☐ Yes (Details: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_)**
	+ **☐ No**
* **Were There Any Witnesses?**
	+ **☐ Yes (Names & Roles: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_)**
	+ **☐ No**
* **Any Additional Notes or Concerns?**

### **4. Sign-Off & Documentation**

* **Umpire’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
* **Date Submitted: \_\_\_\_\_\_\_\_\_\_\_\_\_\_**
* **Is the Supporting Documentation Attached? (Photos, video references, written statements)**
	+ **☐ Yes (Specify: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_)**
	+ **☐ No**